



Florida Emergency Preparedness Association  
400 Capital Circle SE, ST 18-263  
Tallahassee, FL 32301  
850-274-1835  
[www.fepa.org](http://www.fepa.org)

**Florida Emergency Preparedness Association  
2025 Annual Meeting and Work Session  
January 27-31, 2025 | DoubleTree at Universal, Orlando, Florida  
Call for Presentation Topics**

Planning is underway for FEPA's 2025 Annual Meeting and Work Session. The Annual Meeting Committee welcomes topic proposals to share your knowledge with attendees in training courses, general sessions, or breakout sessions.

***We also want to know the topics or knowledge attendees seek to ensure a beneficial Annual Meeting. Please use this opportunity to share your thoughts and ideas!***

**We want to hear from you!**

We are seeking a broad variety of topics including case-study scenarios, lessons learned, practical applications, and/or business and nongovernmental emergency management. Sessions and training selected by the committee will feature high quality presentations by experienced presenters to offer dynamic sessions that will further the training and education mission of the Association.

To submit a formal topic proposal please provide the following information on the attached form:

1. Indicate whether your suggestion would be best suited for a general session, training session, workshop/roundtable discussion.
2. Include a recommended title for your topic (thoughtful, pertinent and descriptive titles are encouraged).
3. Write a brief 25-75-word description of your proposed topic.
4. If your proposed topic is chosen for the program, indicate your willingness to organize the training session, workshop or roundtable.
5. Provide your name, organization, address, telephone number and email address.

Vendors are welcome to demonstrate and display products and services in our Exhibit Hall. Contact [fepa@fepa.org](mailto:fepa@fepa.org) for exhibitor information and sponsorship opportunities.

Email completed proposals or topic/knowledge ideas to [fepa@fepa.org](mailto:fepa@fepa.org).

**The deadline to submit proposals is September 20, 2024.**



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Topic Proposal**

1. Type of Session (length of sessions indicated by sessions type):
- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | General Session (maximum 20 minutes per presentation)             |
| <input type="checkbox"/> | Training Session _____hours (in 1 ½ hour increments up to 2 days) |
| <input type="checkbox"/> | Workshop or Roundtable (1 ½ hours)                                |

2. Suggested Title: \_\_\_\_\_

3. Brief Description: (please limit to 25-75 words)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. If my proposed presentation is chosen, I am willing to organize it:  Yes  No

5. Submitted by:

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email completed proposals, or topics or ideas to increase Annual Meeting participation, to [fepa@fepa.org](mailto:fepa@fepa.org).

**The deadline for submittal is September 20, 2024.**